

Fullerton Joint Union High School District

2014 Measure I  
Bond Oversight Committee Meeting

Monday, January 14, 2019

**MINUTES**

**In Attendance:** Karen Allen (KA), Ninder Chima-Jordan (NC), Beth Swift (BS), Paul Jewell (P.J.), Cathy Gach (CG), Melinda Atnip (MA), Todd Butcher (TB), Yvette Christianson (YC), Matt Slusser (MS), Gema Ptasinki (GP)

**Absent:** Jennifer Fitzgerald, Robert Gresl

**A. Call to Order**

The meeting was called to order by Beth Swift at 4:39 p.m. at La Habra High School

**B. Roll Call**

**C. Public Comments**

None.

**D. Approval of Minutes**

MA moved to approve the minutes from the October 8, 2018 meeting with a revision to the attendance showing MA as present, KA seconded, the motion was approved unanimously.

**E. New Business**

**E.1. Project Update**

Mr. Butcher provided the following project updates (see handout):

**BPHS**

**Stadium** construction phase is about 60% complete. Rain will delay construction. **Theater Modernization** construction phase is about 99% complete. We are waiting for the certification. **Kitchen Modernization** continues to be on hold. The superintendent wants to see new modern and healthy options. **Gymnasium Modernization** design is about 50% complete. **Science Classrooms Modernization** construction phase is complete.

**FUHS**

**Theater Modernization** construction phase is 99% complete. We are waiting for the certification letter. **Gymnasium Modernization** design phase is 15%. We did not have the original drawings for the gym and had to request them from DSA. The only drawings they had were from the 1940 modernization which means the building was constructed

prior to the Field Act. A balcony that had been in the gym put stress on the trusses. Our structural engineer stated that the trusses had failed which resulted in TB closing the gym. The head of DSA is coming to survey the structure. TB said that this may be the perfect storm. We can file for a hardship act which provide for 50% of the cost to be covered by the state. The current gym will be demolished. The new gymnasium will be constructed first, followed by the wings and then the locker room. **Elevator** design phase is 100% complete and we are in process of completing the CEQA. We are hoping to wrap up the process in April and begin construction. **Science Classrooms Modernization** design phase is 100% complete. Construction can begin after the elevator project.

### **LHHS**

New **Theater/Stadium Modernization** construction phase is 50% complete. The stadium is finished and has held great events. Theater construction is moving along. **Gymnasium Modernization** construction is complete. We are waiting for certification. **Lecture Hall Modernization** design phase is 20% complete. Construction will not begin until the new theatre is complete. **Science Classroom Modernization** will more than likely not begin until after SHHS.

### **SOHS**

New **Gymnasium** construction is 50% complete. Construction is moving along and will wrap up this summer. **Theater Modernization** construction phase is 99% complete, waiting for the certification letter. The **Sonora Gymnasium Modernization** design phase is at 30%. The gym project will not be started until the new gym is completed. **Science Classrooms Modernization** design is 100% complete. There are no further updates

### **SHHS**

**Theater Modernization** design phase is 2% complete. This is the next project to be done. It will be advertised in February and construction will begin in March or April. **Kitchen Modernization** design phase is 100% complete.

### **TRHS**

The **Theater Modernization** design phase is 100% complete. Construction on this project will not begin until approximately June 2019 at the request of Dr. William Mynster, Principal. **Gymnasium Modernization** construction phase is 99% complete. We are waiting to receive the certification.

### **Plummer**

**Auditorium-Seismic Retrofit** design phase I 100%, Phase III 100% and Phase IV 95% complete. DSA is requiring more testing. The process has been taking time since the building is historic.

## **E.2 Expenditure Report**

Matt Slusser reported that 72% of the total bond budget has been committed. 48% of the bond budget has been expended (see handout).

### **E.3. Audit Report Discussion**

TB introduced Gema Ptasinski, CPA and Partner at CliftonLarsonAllen LLC, (CLA). Ms. Ptasinski reviewed and discussed the Measure I Financial and Performance Audit Reports for the year ending June 30, 2018. She reviewed the balances and provided confidence they are correct and reliable. CLA issued an “unmodified” opinion, which is the best opinion given and indicates the financial statements are fairly stated and the District can rely on the information contained. No items of noncompliance were noted.

NC asked what “Other Services” consisted of. Ms. Ptasinski replied that it includes architect fees, DSA, etc. BS inquired about the amount of time spent on the audit to which Ms. Ptasinski answered approximately 80 hours.

KA moved to accept the audit findings as presented, CG seconded, the motion was approved.

### **F. Old Business**

None.

### **G. General Committee Comments**

After presentation of the audit report DW questioned whether administrative salaries and benefits are not to be paid from the bond. TB responded that the term “administrative” referred to superintendents, assistant superintendents, etc. The Attorney General had issued an opinion regarding this issue. DW wanted to ensure that the entire committee came to a consensus. KA stated that this is the third audit that has been presented to the BOC and therefore the committee is, and has been, aware of the hows and whys concerning the salaries. Committee members requested to see the original language of the bond. DW asked for an organizational chart to be shared as well.

### **H. Next Meeting Date**

Monday, April 8, 2019, 4:30 p.m., at Sonora High School (exact location tbd).

### **I. Adjournment**

Beth Swift adjourned the meeting at 5:43 p.m.